Minutes of SPPS P&C

AGM

Dated: 18 February, 2015

Purpose: AGM - Annual General Meeting
Meeting Date: 18 February 2015
Recorded by: Robyn Landau
Location: South Perth Primary School Staff Room

Meeting:
Start time: 7.40pm
Finish time: 9.35pm

Attendees:

| Jo Quinn (Chair) | Robyn Landau | Bronwyn David | Jaquie Porter |
| Penny San Martin | Stephen Lau  | Stephanie Cook | Tammy Grayden |
| Marie Stoner     | Karen Owens (Principal) | Sam Taylor | Diane Cousins |
| Kathryn van Beuren | Joanne Fitzsimons | Anita Choi | Tara Cochrane |
| Lanny Leman     | Robert Cheung | Andy Houlding | Katrise Eager |

Apologies: Maria Woronzow
            Lynn Wood
            Marsha Young
            Alastair Cook
            Kirstie Kemble
            Louise Peovitis

1. MEETING OPENING
Jo Quinn welcomed all to the AGM. Given the number of new attendees, introductions were made.

2. ACCEPTANCE OF PREVIOUS AGM MINUTES (2014)

   MOTION: The minutes of the 2014 AGM be accepted as a true and accurate record.

   Moved: Penny San Martin
   Seconded: Stephanie Cook
   Passed

3. ELECTION OF OFFICE BEARERS 2015

   All Passed

<table>
<thead>
<tr>
<th>POSITION</th>
<th>Nominee</th>
<th>Nominated by</th>
<th>Seconded</th>
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<tbody>
<tr>
<td>President</td>
<td>Stephanie Cook</td>
<td>Stephanie Cook</td>
<td>Penny San Martin</td>
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<tr>
<td>Vice President</td>
<td>Marie Stoner</td>
<td>Stephanie Cook</td>
<td>Penny San Martin</td>
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<tr>
<td>Honorary Secretary</td>
<td>Maria Woronzow</td>
<td>Maria Woronzow</td>
<td>Robyn Landau</td>
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<td>Minutes Secretary</td>
<td>Robyn Landau</td>
<td>Joanne Fitzsimons</td>
<td>Stephanie Cook</td>
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Kathryn van Beuren and Tammy Grayden joined the meeting.

Honorary Treasurer: Penny San Martin
                    Bronwyn David
                    Tammy Grayden

Executive Committee:
Bronwyn David
Stephen Lau
Jaquie Porter
(in addition to Principal, President, Vice President, Treasurer, Secretary)
4. REPORTS

Given time constraints reports were delivered on an exception basis.

4.1 Treasurer Report
The Treasurer tabled the Treasurer's Report dated 18 February 2015 including the Bank Reconciliation and the Statement of Income & Expenditure as at 18 February 2015.

The Treasurer noted the need to update the signatories given the change in Presidency.

**MOTION:** To remove Joanna Quinn as a signatory to the SPPS P & C Bank account and to appoint Stephanie Cook as a signatory in her place.

Moved: Penny San Martin  
Seconded: Marie Stoner  
Passed

4.2 Principal's Report
The Principal delivered the report attached to these minutes.

During the report, the Principal advised that hall hire fees would no longer be transferred to the P & C after receipt. As a result, the Committee raised whether it was appropriate to continue to have a P & C Hall Hire rep. This matter will be carried forward for discussion at the next meeting.

4.3 Uniform Shop
In Lynn Wood's absence, Robyn Landau read a report from Lynn advising that Marsha Young has agreed to take over the uniform shop and is currently in training and requesting that the uniform shop signatories be updated to Marsha Young, Lynn Wood, Bronwyn David.
MOTION: To update the SPPS Uniform Shop signatories to Marsha Young, Lynn Wood, Bronwyn David.

Moved: Robyn Landau
Seconded: Marie Stoner
Passed

4.4 Communications Officer
The Communications Officer reported on the success of having P & C representatives at the Uniform Shop in the school holidays and also greeting kindy parents on their first day. The need for class reps was reiterated.

4.5 Fundraising
The sale of plant bulbs was agreed and Marie will meet with the Principal in this regard.

Lanny Leman volunteered to coordinate the Entertainment Book sales this year.

4.6 School Banking
Penny San Martin reported that there are 112 school bankers. Older siblings who have left the school can still deposit money through their younger siblings.

4.7 Canteen
Marie Stoner reported that the canteen days have been changed to Monday and Friday. Sausage rolls have been looked into but a healthy supplier can not be sourced.

5. APPOINTMENT OF AUDITOR

MOTION: To appoint Leon Stielow as auditor for the 2014/15 financial year.

Moved: Penny San Martin
Seconded: Marie Stoner
Passed

6. NEXT MEETING
General Meeting, 25 March 2015