

Minutes of SPPS P&C

AGM

Dated: 18 February, 2015

Purpose:	AGM - Annual General Meeting	Meeting:	AGM
Meeting Date:	18 February 2015	Start time:	7.40pm
Recorded by:	Robyn Landau	Finish time:	9.35pm
Location:	South Perth Primary School Staff Room		

Attendees:

Jo Quinn (Chair)	Robyn Landau	Bronwyn David	Jaquie Porter
Penny San Martin	Stephen Lau	Stephanie Cook	Tammy Grayden
Marie Stoner	Karen Owens (Principal)	Sam Taylor	Diane Cousins
Kathryn van Beuren	Joanne Fitzsimons	Anita Choi	Tara Cochrane
Lanny Leman	Robert Cheung	Andy Houlding	Katrise Eager

Apologies: Maria Woronzow
Lynn Wood
Marsha Young
Alastair Cook
Kirstie Kemble
Louise Peovitis

1. MEETING OPENING

Jo Quinn welcomed all to the AGM. Given the number of new attendees, introductions were made.

2. ACCEPTANCE OF PREVIOUS AGM MINUTES (2014)

MOTION: *The minutes of the 2014 AGM be accepted as a true and accurate record.*

Moved: Penny San Martin
Seconded: Stephanie Cook
Passed

3. ELECTION OF OFFICE BEARERS 2015

All Passed

POSITION	Nominee	Nominated by	Seconded
President	Stephanie Cook	Stephanie Cook	Penny San Martin
Vice President	Marie Stoner	Robyn Landau	Penny San Martin
Honorary Secretary	Maria Woronzow	Maria Woronzow	Robyn Landau
Minutes Secretary	Robyn Landau	Joanne Fitzsimons	Stephanie Cook

Kathryn van Beuren and Tammy Grayden joined the meeting.

Honorary Treasurer	Penny San Martin	Bronwyn David	Tammy Grayden
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Executive Committee	Bronwyn David Stephen Lau Jaquie Porter (in addition to Principal, President, Vice President, Treasurer, Secretary)	Robyn Landau	Stephanie Cook
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Fundraising Coordinator	Anita Choi	Joanne Fitzsimons	Penny San Martin
Fundraising Committee	Tammy Grayden Joanne Fitzsimmons Bronwyn David Marie Stoner Stephen Lau Kathryn van Beuren Louise Peovitis	Robyn Landau	Penny San Martin
Communications Officer	Bronwyn David	Robyn Landau	Marie Stoner
Grounds/MAP	Tammy Grayden	Robyn Landau	Penny San Martin
Hall Hire	<i>Deferred for discussion</i>		
School Board Rep	Marie Stoner	Robyn Landau	Bronwyn David
Traffic Management	Maria Woronzow	Maria Woronzow	Stephanie Cook
Uniform Shop	Marsha Young	Bronwyn David	Tammy Grayden
WACSSO	Joanne Fitzsimons	Robyn Landau	Bronwyn David
Website	Jaquie Porter	Anita Choi	Stephanie Cook
Early Learning Rep	Tara Cochrane	Robyn Landau	Joanne Fitzsimons
School Banking	Penny San Martin	Robyn Landau	Bronwyn David
Canteen Coordinator	Lanny Leman	Robyn Landau	Marie Stoner

4. REPORTS

Given time constraints reports were delivered on an exception basis.

4.1 Treasurer Report

The Treasurer tabled the Treasurer's Report dated 18 February 2015 including the Bank Reconciliation and the Statement of Income & Expenditure as at 18 February 2015.

The Treasurer noted the need to update the signatories given the change in Presidency.

MOTION: *To remove Joanna Quinn as a signatory to the SPPS P & C Bank account and to appoint Stephanie Cook as a signatory in her place.*

Moved: Penny San Martin

Seconded: Marie Stoner

Passed

4.2 Principal's Report

The Principal delivered the report attached to these minutes.

During the report, the Principal advised that hall hire fees would no longer be transferred to the P & C after receipt. As a result, the Committee raised whether it was appropriate to continue to have a P & C Hall Hire rep. This matter will be carried forward for discussion at the next meeting.

4.3 Uniform Shop

In Lynn Wood's absence, Robyn Landau read a report from Lynn advising that Marsha Young has agreed to take over the uniform shop and is currently in training and requesting that the uniform shop signatories be updated to Marsha Young, Lynn Wood, Bronwyn David.

MOTION: To update the SPPS Uniform Shop signatories to Marsha Young, Lynn Wood, Bronwyn David.

Moved: Robyn Landau
Seconded: Marie Stoner
Passed

4.4 Communications Officer

The Communications Officer reported on the success of having P & C representatives at the Uniform Shop in the school holidays and also greeting kindy parents on their first day. The need for class reps was reiterated.

4.5 Fundraising

The sale of plant bulbs was agreed and Marie will meet with the Principal in this regard.

Lanny Leman volunteered to coordinate the Entertainment Book sales this year.

4.6 School Banking

Penny San Martin reported that there are 112 school bankers. Older siblings who have left the school can still deposit money through their younger siblings.

4.7 Canteen

Marie Stoner reported that the canteen days have been changed to Monday and Friday. Sausage rolls have been looked into but a healthy supplier can not be sourced.

5. APPOINTMENT OF AUDITOR

MOTION: To appoint Leon Stielow as auditor for the 2014/15 financial year.

Moved: Penny San Martin
Seconded: Marie Stoner
Passed

6. NEXT MEETING

General Meeting, 25 March 2015