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South Perth Primary School

2021

Inspiring young minds to create and pursue possibilities

WELCOME TO SOUTH PERTH PRIMARY SCHOOL

South Perth Primary School is an Independent Public School with a proud history in Western Australian education since 1898.

This excellence in education is evidenced by outstanding Literacy and Numeracy performances, a strong Arts focus featuring school bands, choirs and specialist Drama. In addition, South Perth Primary School provides an outstanding Physical Education and Sport program, Japanese studies for Years 1-6 and an exemplary pastoral care program.

Our student population reflects a culturally and linguistically diverse community. The school staff provide a caring and supportive environment in which children can maximise their physical, emotional, creative, social and intellectual growth. Our learning program aims to provide a firm foundation of skills and attitudes for further years of schooling and for life beyond.

A visit to our website www.southperthps.wa.edu.au will provide you with an overview of South Perth Primary School.

ATTENDANCE

Daily attendance of students is compulsory as laid down by the Education Act.

8:45am	School commences
10:25 to 10:45am	Morning Recess
12:15 to 12:55pm	Lunch
1:00 to 3:00pm	Afternoon Session (Kindergarten ends at 2:45pm)

NB: Children are not to arrive at school before 8:30am and must be picked up at 3:00pm as adequate supervision cannot be guaranteed outside these hours.

If students arrive at school late (after 8:55am) or are being collected early (before 3:00pm), parents must first visit the office to obtain a sign in/sign out note to take to their child's teacher.

Acceptable reasons for absence from school are illness or medical and dental appointments which cannot be arranged outside of school hours. All absences need to be explained by any of the following:

- Emailing/writing a note to the child's teacher
- Via the absentee form on the school website
- Telephoning (9367 2652) or emailing (southperth.ps@education.wa.edu.au) the school office

CHAPLAINCY PROGRAM

South Perth Primary School provides a Chaplaincy program that assists the school community to support the wellbeing of students, including strengthening values, providing greater pastoral care and enhancing engagement with the broader community. Student participation in the program is voluntary.

CHILDREN CHANGING SCHOOLS

When children have to move to a new school, parents should notify their child's teacher and the office at least one week beforehand to give time for collection of records and outstanding resources. Parents can also assist by making sure that all school property has been returned. In particular please check for outstanding library books.

COMMUNICATION GUIDELINES

Clear and open communication is essential for appositive school culture. The publications *Communication Guidelines - Talking to My School* and *Communication Protocols* are available on the South Perth Primary School website.

CROSSWALK ATTENDANTS

Crosswalk attendants are on duty from 8:00 - 9:00am and between 2:45pm - 3:45pm at the corner of Forrest Street and Angelo Street. Parents are asked to emphasise to their children the need to use this point if they cross either road and to obey the crosswalk attendants.

DENTAL CLINIC

Mt Henry Dental Clinic is located in Como and provides a free dental service to enrolled students. New families will receive registration forms to complete. For more information contact the clinic on 9313 0551.

DOGS ON SCHOOL PREMISES

Dogs are not permitted in the school buildings, on school premises or on school ovals due to health and safety reasons.

DRESS CODE

The School Dress Code has been approved by the School Board which supports the wearing of our school uniform i.e.

- School shirts with school logo for both boys and girls
- Navy blue windcheaters
- Blue tartan dresses, navy blue skorts (combination skirt/shorts)
- Navy shorts, long trousers or track pants
- Navy shorts will be required for all interschool teams for boys
- Wide brimmed plain navy blue/blue & faction colour reversible hat

The School Board supports a **NO HAT NO PLAY in the sun** policy.

All students are to be in full school uniform for excursions and interschool events.

Suitable footwear includes sandals or shoes. Thongs, high heeled shoes, crocs, gum boots etc. are not suitable.

EXCURSION / EDUCATIONAL VISITS

All classes are encouraged to undertake excursions during the year as part of the educational program planned by the class teacher. Children use the knowledge gained in further lessons at school. A permission note must be received by the school for a child to attend an excursion. The annual estimated cost for these activities is detailed in the schedule of contributions and charges and is approved by the School Board.

ILLNESS AND ACCIDENTS

Please ensure that the school's database has up-to-date information. **Current address and telephone numbers are essential** because the school has very limited facilities for supervising sick children. Minor accidents will be treated at school but parents will be contacted about more serious cases. If the accident is very serious, and/or parents cannot be contacted, emergency treatment will be sought and the parents informed as soon as possible. Your co-operation in **not** sending sick children to school is appreciated.

INFECTIOUS DISEASES

The following diseases may require exclusion from school:

Chicken Pox	Conjunctivitis	Diphtheria	Dysentery	German Measles	Glandular Fever
Head Lice	Hepatitis	Herpes	Impetigo	Measles	Mumps
Poliomyelitis	Ringworm	Scarlet Fever	Scabies	Trachoma	Whooping Cough

Check with the Principal for length of exclusion in each case. If in doubt check with a doctor, who could provide a Medical Certificate allowing re-admittance.

IN-TERM SWIMMING

Children in Pre-primary to Year 6 have ten lessons during the school year. Parents are required to pay pool admission and transport costs. Qualified instructors teach children in all levels from Beginner to Senior Certificate. Years 1 to 6 have swimming lessons in Term 1 of each year and Pre-primary students have their lessons in Term 4.

KINDERGARTEN

Children turning 4 years of age before 1 July 2021 have access to 30 hours of Kindergarten per fortnight. The Kindergarten program is held at the school in the early childhood classrooms on Angelo Street. Details of the program are outlined in the Kindergarten information booklet for your reference.

LANGUAGES OTHER THAN ENGLISH

The West Australian Curriculum requires students to learn a language other than English. All Year 1-6 students at South Perth Primary learn Japanese.

LOST PROPERTY

Any articles of clothing, hats, etc. which are left around the school are put on the Lost Property rack outside Room 5. Items not claimed after a reasonable time are donated, either to the uniform shop or a charity. **Please ensure that all uniform items are clearly labelled.**

MANAGING STUDENT BEHAVIOUR

The management of student behaviour is a joint staff, parent and student concern. The students and staff have a right to a supportive and safe learning environment based upon mutual respect and co-operation. South Perth Primary School has a Positive Behaviour Policy that focuses on the rights and responsibilities of students, staff and parents. Each year the teachers communicate this policy to the parents of their respective students. A copy of this policy is included in your enrolment information folder.

OUT OF SCHOOL CARE

Located at our school is OSHClub, the before/after school and holiday care facility, which caters for Kindergarten to Yr 6 students. OSHClub is a distinct and separate entity to the school. The Coordinator can be contacted on 0400 696 617.

PARENT CONTACT

- Notes sent home can be accessed online via 'Connect', as can the fortnightly School newsletters. Notifications are via the Connect app.
- Notes/emails concerning absences and minor classroom matters should be sent to the classroom teacher.
- Brief/minor matters can be discussed informally with a teacher at a mutually convenient time.
- An appointment for a parent interview can be made either directly with a teacher or via the office.
- Interpreting and translating services are accessible to support families who speak a language other than English
- **Keeping student records updated is very important - please notify the office of any changes, especially to telephone numbers and email addresses.**

PARENTS & CITIZENS ASSOCIATION

Meetings are conducted in Week 3 and Week 8 in each term. All parents are invited to take an active part in the P&C. Specific dates, location and times are published in the school newsletter and are posted online via the on the school Google calendar. Meetings commence at 7:30pm.

PARKING

Please observe the 40 km/h zones and parking restrictions. Parking is always at a premium so please take extra care when collecting and delivering students. We also encourage parents to use the 'Kiss and Wave' zone on Forrest Street. Parents are discouraged from parking and leaving their vehicles in this area. There is no parking for the public on school premises.

PHYSICAL EDUCATION

Physical Education is a vital part of our school program and all the children are expected to participate in PE programs. Children may be withdrawn if unwell but a note to that effect must be sent to the teacher, otherwise the child will be included. Activities include daily fitness, athletics, cross country, sport, dance and interschool sport, e.g. swimming, football, volleyball, cricket etc.

It is important that students are suitably dressed for physical activity e.g. suitable footwear.

PRE-PRIMARY

South Perth Primary operates a full-time program for children turning 5 years of age before 1 July 2021. Details of the program are outlined in the Pre-primary Information booklet for your reference.

2021 PUBLIC HOLIDAYS

Labour Day	Monday	01 March
Good Friday	Friday	02 April
Easter Monday	Monday	05 April
ANZAC Day	Monday	26 April
WA Day	Monday	07 June
Queen's Birthday	Monday	27 September

STUDENTS AT EDUCATIONAL RISK

South Perth Primary School has comprehensive Students At Educational Risk (SAER) policy and procedures. Classroom teachers will document plans for students at educational risk. Please contact the school if you require further information.

SCHOOL BOARD

The School Board is a decision-making group consisting of the Principal, elected parent and staff members, and community members. South Perth Primary School Board meets regularly throughout the year. Elections for a parent position will be in Term 1.

SCHOOL DEVELOPMENT DAYS 2021 (PUPIL FREE)

There are six school development days allocated during the year to allow for professional development and whole-school planning. Students do not attend school on these dates. In 2020 these days will be:

- Thursday 28 January & Friday 29 January
- Monday 19 April, Monday 19 July, Monday 11 October and Friday 17 December

SCHOOL BUSINESS PLAN

The SPPS Board provides broad direction for the Business Plan and reviews its progress. The school has a three year plan with the new plan 2021 - 2023 being prepared for the beginning of the new school year. The Business Plan is available on the school website.

SCHOOL PREMISES AFTER HOURS

The school is not open to the public out of school hours unless prior arrangements have been made in accordance with Community Use of School Facilities Policy. Children are not permitted on the premises unless they are under the control of a teacher or another adult who has the authority to be there. The School Hall is available for hire - please ring the school office for the contact details.

SCHOOL PSYCHOLOGIST

A school psychologist visits our school regularly. Any parents with concerns over any aspects of their child's development can make an appointment with the Principal or Deputy Principal to discuss the situation and a referral to the psychologist.

STUDENT REPORTING

Kindergarten to Year 6 students receive a formal report at the end of Term 2 and Term 4. A range of other forms of reporting are used by teachers and include parent meetings, interviews, notes home, Connect notices, communication diaries etc.

TELEPHONE NUMBERS

- South Perth Primary School 9367 2652
- OSHClub (Out of School Care) 0400 696 617
- South Metro Regional Education Office 9336 9563
- Department of Education 9264 4111

TERM DATES 2021

- Term 1: Monday 01 February - Thursday 01 April
- Term 2: Tuesday 20 April - Friday 02 July
- Term 3: Tuesday 20 July - Friday 24 September
- Term 4: Tuesday 12 October - Thursday 16 December

VOLUNTARY CONTRIBUTIONS

Sections 99, 100 and 108 of the School Education Act 1999 require schools to notify parents of all costs associated with their children's education.

School fees and charges are comprised of:

1(a)	Voluntary Contributions to the school	(Section 99)
1(b)	P&C Association Contribution	(Section 99)
2	Extra Costs (optional)	(Section 100)
3	Personal Use items (student stationery list)	(Section 108)
4	Other items non-educational	

A schedule of all school contributions and charges is included in a 'School Contributions and Charges' letter which is approved by the School Board.