South Perth Primary School Parents and Citizens' Association Incorporated

Confirmed Minutes of P&C General Meeting #01

Meeting Type:	Genera	al Meeting	Reco	rded By:	Tamsin Ainscow	
Meeting Date:	17/02/2	2021	Chair	ed by:	Melinda Williams	
Meeting Number:	2 for 20	021 (General Meeting #1)	Start	Time:	8:05 pm	
Location:	Staff R	oom	Finis	h Time:	9:25 pm	
Attendees:						
<u>Attendees:</u> Melinda Williams (N	ЛW)	Yee Tching Liu (YTL)	Cecilia Benitez (CB)	Ga	briela Contreras (GC)	Angela Lowden (AL)
	,	Yee Tching Liu (YTL) Tamsin Ainscow (TA)	Cecilia Benitez (CB) Mel Mundy (MM)		briela Contreras (GC) nes Shore (JS)	Angela Lowden (AL) Kristine K Panton (KP)
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Melinda Williams (N Karen Owens (KO)	,	0				-

ltem	Business	Moved; Seconded	Action
	WELCOME – Melinda Williams		
	Melinda thanked outgoing president Alana Dowley for an excellent job in 2021 with steering the committee through difficult circumstance due to COVID19 and for her fantastic contribution to the SPPS P&C over many years.		
	Ideas register circulated at meeting where committee members can note down ideas/proposal for discussion as future meetings.		
1.	ACCEPTANCE OF PREVIOUS MINUTES		
	Previous minutes from 2020 General Meeting No. 3 held on 28/10/20 accepted without amendment.	MM; GC	
	Previous minutes from 2020 Executive Meeting No. 4 held on 01/12/20 accepted without amendment.	CB; MM	
2.	REPORTS		
2.1	Principals Report – Karen welcomed the committee to the 2021 school year, thanked the 2020 committee and presented the Principal's Report – refer attached.		
	In addition to the report the following 2 documents are attached:		
	- The capable country – Cultivating capabilities in Australian education: relates to the school focus on capabilities in the 2021-2023 business plan		
	- DoE Public School Review – The Standard: relates to the review by the DoT scheduled for T4 2021.		
2.2	Treasurers Report – Cecilia presented the treasurer's report – refer attached.		
	- Update required to office bearers with WACSSO		Vic Pres
	- Update required to office bearers with ACNC		СВ
	- Update required to correct typo with ABN Business Record		СВ

2.2.1	Signatories	
	Signatories to be updated on the P&C bank account as follows: MW and TA to be added. AD to be removed.	СВ
	No change to signatories on uniform shop bank account – remain as: GB, YTL, CB.	
2.3	Fundraising Committee	
	- Welcome event 2021 – delayed due to lock down. MW to discuss with MO to see if we still want to run an event.	MW/MO
	 Election day BBQ – March 13th 2021 – MW to discuss with MO. KO tabled letter from School to P&C containing government advice relating to COVID Safe requirements. Letter attached. 	MW/MO
2.4	Additional Reports	
2.4.1	Parent Rep Coordinator – nil to report	
2.4.2	Uniform Shop	
	 EFTPOS Machine is a success – two thirds of sales have been with machine in Jan. New school bags – reduced price, now \$35 	
	 More volunteers required to support shop opening on Friday's. Potential coverage issues later in term. Can look at changing day for a few weeks to address issue. 	
2.4.3	WACSSO – MW proposed a WACSSO training session for P&C members.at the schhool. Tentative date 17 March 2021. MW to confirm with WACSSO – proposed to open up to other local schools.	MW
2.4.4	School Lunches – a new coordinator is required urgently. Connect notice to be drafted – refer AGM minutes.	
2.4.5	School Board – nil to repot.	
2.4.6	Entertainment Book – to be move under fundraising.	

South Perth Primary School Parents and Citizens' Association Incorporated

3.	BUSINESS ARISING FROM PREVIOUS MINUTES		
3.1	Aboriginal and Cultural Awareness and Engagement		
	PALS funding grant – application to be submitted in April 2021. TA and CB to investigate further.	TA/ CB	
	https://dlgsc.wa.gov.au/funding/arts-funding/partnership-acceptance-learning-sharing-(pals)		
3.2	Storeroom and Canteen Tidy		
	Agreed to proceed – funding approved previously for \$250 for purchase of tubs.		
	Volunteers – AL, MW, JS, KP		
4.	CORRESPONDANCE		
	- School lunches – buyers guide – TA to pass on to new lunch coordinator.	ТА	
	- Entertainment book posters – TA to pass onto MO.	ТА	
	TA to review correspondence sent to contact@southperthpspandc.org.net	ТА	
5.	OTHER BUSINESS		
5.1	2021 Meetings		
	Agreed meetings to be held on Wednesday in week 3 and 8 of each term. Meeting to commence at 7pm and will be held in staffroom.		
	Term 1 will have 2 General Meetings while Terms 2, 3 and 4 will have 1 General Meeting and 1 Executive Committee Meeting. TA to issue calendar.	ТА	
	Video conferencing via Google Meet will be trailed at next meeting, however members are encouraged to attend in person.		
5.2	Google Workspace		
	TA now has admin rights and will reset all passwords and create new accounts as required.	ТА	
	TA to extend admin rights to MW	ТА	

Next meeting: General Meeting 2 – Wednesday 24th March 2021 at 7.00pm.

Meeting closed at 9.35pm

Reports Tabled and Noted

- Principal's Report
 - The capable country Cultivating capabilities in Australian education
 - DoE Public School Review
- Treasurer's Reports
- Letter from Principal to P&C regarding Election BBQ
- Ideas Register



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Parents & Citizens 2021 AGM Principal's Report Wednesday 17 February 2021

Thank you to 2020 Committee

- Thank you to all members of the P&C for the wonderful contribution you made to the school during the 2020 school year.
- A special thank you to all office bearers for the leadership you provided during a difficult year and the time and expertise afforded to the school.

2021 School Year

- Delayed start to the school year has increased pressure to meet timelines.
- Staffing consistency advantageous.
- Two new teachers: Mr Jordan Laing in Room 1, Year 2 and Mrs Lisa Wilson in Room 15, Pre-primary on Friday.
- At the Semester 1 Census on Friday 12 February, there will be 347 students enrolled at the school.
- Class student numbers close to capacity.

Third Party Online Services

- Schools required to seek parental permission for all online services that have the capacity to collect student data.
- All programs/applications that schools use are being risk assessed.
- Only those applications with a low or moderate risk are allowed to be used in schools.
- Parents will be requested to complete an online form giving permission for each application that is used in the school.

Business Plan 2021 - 2023

- Priorities are Personal and Social Capabilities, Critical and Creative Thinking, Oral Language and Physical Development K-2.
- Teachers and Board have developed the intended outcomes for each priority and the teachers have begun developing the strategies to implement.
- Focus on capabilities across the curriculum *The Capable Country Cultivating capabilities in Australian education*
- Copy of the article tabled.

Public School Review

- South Perth Primary School is scheduled for a review in Term 4, 2021.
- The school will be reviewed against The Standard.
- Areas in the standard are: Relationships and Partnerships; Learning Environment; Leadership; Use of Resources; Quality Teaching and Student Achievement and Progress.
- Copy of the document tabled.

Specialist Program in Digital Technology

- Primary school teachers have been provided with an extra 30 minutes of DOTT time to bring the allowance in line with ECE and Secondary teachers.
- Mr Delshard Mozhdehinia and Mrs Karen Bradshaw are providing the specialist program.
- Teachers requested that the program is being trialled for 12 months and reviewed at the end of 2021.

Parent Information Meetings

- Class Parent Meetings being conducted this week and next.
- Attendance to-date has been excellent.

Parent Class Reps

- Most classes still to confirm
- Meeting date to be set in negotiation with P&C Coordinator.
- At meeting, class reps welcomed and role clarified
- Class Contact List Forms to be sent home next week.

Maintenance and Works

- The top soil that contained rubble in the ECE playground was removed and lawn planted.
- The ceiling in the Hall was replaced. Sound reducing panels were also added to the centre of the hall ceiling.

Swimming

- In-term swimming for Year 1-5 concludes on Friday.
- Year 6 swimming lessons at Cottesloe Beach next week.
- Faction Carnival on Thursday 18 March.
- SSWA Interschool Carnival on Monday 29 March.

Voluntary Contributions

- At 63% the contribution rate significantly lower in previous years.
 - Kindy 77%
 - Pre-primary 78%
 - Year 1-6 59%

School Funding Request Process

• Finance Committee will prepare a request for funds that will be presented to the P&C for consideration.

Karen Owens Principal

Inspiring young minds to create and pursue possibilities



A: 51 Forrest Street. South Perth WA, 6151 T: 9367 2652 E: southperth.ps@education.wa.edu.au W: southperthps.wa.edu.au

Dear P&C Committee

As the 2021 State Election is almost upon us, I would like to share with you some advice we have received from Dr Andy Robertson, WA Chief Health Officer in regard to COVID-19 and holding fundraising activities on school sites during polling day -13 March 2021.

We have been advised fundraising activities, such as sausage sizzles or cake stalls, are not required to implement a COVID-Safe plan or maintain contact tracing registers. However, if you intend to hold a fundraising stall, you may consider to voluntarily comply with these measures, to help keep our community healthy and safe.

Support and information is available through the Department's COVID-19 Support team on 1800 882 345 or at coronavirussupport@education.wa.edu.au.

Information about COVID-safe measures is also available on the WA Government website.

Consistent with normal practice, the organiser of a fundraiser that serves food must notify the relevant local government Environmental Health Services that they intend to operate. Further information is available on the WA Health website.

Thank you for your ongoing support to our school community.

Yours sincerely

KAREN OWENS PRINCIPAL

17 FEBRUARY 2021

Inspiring young minds to create and pursue possibilities

Treasury Report 17-Feb-21

2020 Events Summary

Net Funds Raised \$7,428.08 Events: Welcome BBQ / Icypoles / Book Bazaar / Athletics Carnival / Art Auction / Dad's Kids Campout and Xmas Markets

Postponed: School Disco

Proposed 2021 Events:

- Welcome BBQ. Funding approved \$1,000
- PALS Funding Assistance Grant \$1,000 Submit application by April 2021
- State Election BBQ Funding approved \$1,000

Treasury:

1. 2020 P&C Voluntary Donations received - YTD 15/12/20 \$18,567.50 (50%). Summary Attached.

- 2. 2020 P&C School Contributions Paid \$75,420.74
- 2020 Chaplain
- Year 6 Graduation & Jeanne Warner Sportsmanship Award
- Artist in Residence
- ECE Nature Playground
- Books & Equipment (Library Books, Fold Back Speakers, Stage Blocks, Home Readers, Bilingual Books)
- 3. Audit: we need to designate a new Honorary Auditor. Needs to be Independent to the P&C and a registered Chartered or Public accountant.

4. ACTION : CommBank Signatories will need to be amended once Office Bearers selected. Copy of AGM Meeting required.

- 5. ACTION : Update various bodies with updated Office Bearers and AGM Minutes. (WACSSO, ACNC)
- 6. ACTION : Update Office bearers and ABN Business Record (typo)
- 7. EFTPOS/Square Device Ongoing. Funding Approved \$300.
- 8. 2021 BUDGET : To be determined with new Office Bearers at First Executive Meeting.

Term Deposits Report:

1. Term Deposit Balance 31/12/2020 \$35,395.37 - To mature on 22 May 2021 - Rate 0.40%

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SPPS P&C 2020 - Financial Statement - as at 30 Dec 2020

	Januai	у	Feb	oruary	Mar	ch	Apri	il	May	June	2	July	August	Septembe	October	November	De	cember		Deficit
TD1 xx8830 (\$56,395.28)	\$	56,395.28	\$	56,395.28	\$	56,395.28	\$	56,700.59	########	\$	56,700.59	\$-	\$-	\$-	\$-	\$-	\$	-	-\$	56,395.28
TD2 xx9382 (\$35,000.00)	\$	35,000.00	\$	35,258.89	\$	35,266.33	\$	35,282.57	#########	\$	35,282.57	\$ 35,358.36	########	* ######	\$35 <i>,</i> 358.36	\$ 35,358.36	; \$	35,358.36	\$	358.36
General A/C (\$11,960.94)	\$	12,034.64	\$	11,734.63	\$	10,464.33	\$	26,024.83	#########	\$	25,787.47	\$ 80,723.79	########	* ######	\$18,236.33	\$ 16,968.20) \$	32,727.22	\$	20,766.28
Total (\$56,395.28)	\$	103,429.92	\$:	103,388.80	\$	102,125.94	\$	118,007.99	#########	\$ 1	117,770.63	#########	* ########	* ######	\$53,594.69	\$ 52,326.56	\$	68,085.58	-\$	35,270.64

Year to Date Revenue	\$ 107,814.91 Includes Term Deposit Interests, but do NOT include transfers from Uniform Shop, and any transfers between accounts.
Year to Date Expenditure	\$ 86,740.27 \$ 36,074.64
Year to Date Uniform Shop Transfers	-\$ 15,000.00 -\$ 15,000.00 -\$ 15,000.00 ########### -\$ 15,000.00 -\$ 15,000.00 ###########

Sum of Amount	Column Lab	oels																						
	January		Fe	bruary	М	larch	A	oril	Ν	/lay	June		Ju	ly	August	Septen	r	October	ľ	lovember	D	ecember	Gra	and Total
2019 Funding			-\$	1,000.00											########	## #######	ŧ						-\$	49,370.7
Year 6 Graduation			-\$	1,000.00																			-\$	1,000.0
Playground															########	## #######	ŧ						-\$	48,370.7
2019 Event			-\$	130.26	-\$	175.50			\$	300.00													-\$	5.70
Xmas Markets			-\$	130.26	-\$	175.50			\$	300.00													-\$	5.70
2020 Event	\$	77.00	\$	868.60	-\$	1,093.42	\$	60.50					\$	140.00	\$ 648.5	5 ######	‡\$	6,894.71	-\$	1,268.13	\$	360.27	\$	7,428.0
School Banking Commissions	\$	77.00	\$	110.00			\$	60.50															\$	247.5
Icypole			\$	169.50	\$	77.00													\$	453.65	\$	222.70	\$	922.8
Art Auction																	\$	5,679.71	-\$	728.73 ·	-\$	1,143.74	\$	3,807.24
Dad Kids Campout																	\$	1,135.00	-\$	1,032.05	-\$	50.00	\$	52.9
Sports Day Cake Stall																######	ŧ						\$	608.1
Entertainment Books													\$	140.00			\$	80.00	\$	14.00	\$	66.71	\$	300.7
Xmas Markets																			\$	25.00	\$	1,264.60	\$	1,289.6
Welcome BBQ			\$	589.10	-\$	1,170.42																	-\$	581.3
Book Bazaar															\$ 648.5	5 ######	ŧ						\$	780.4
2020 General	-\$	3.30	\$	11.65	-\$	1.38	\$	15,500.00			-\$	537.36			\$ 6.0	0 ######	ŧ				\$	1,398.75	\$	18,043.1
Bank Charges	-\$	3.30			-\$	1.38																	-\$	4.6
P&C Voluntary Contributions							\$	15,500.00								######	ŧ				\$	1,398.75	\$	18,567.5
WACSSO Fees											-\$	537.36											-\$	537.3
AGM Paid members			\$	11.65											\$ 6.0	0							\$	17.6
2020 Transfer													\$5	4,796.32	\$ 1,925.8	32 -\$ 0.55					\$	15,000.00	\$	71,721.5
Bank Charges													-\$	0.72	\$-	-\$ 0.55							-\$	1.2
Uniform Shop																					\$	15,000.00	\$	15,000.0
Bank Transfers													\$5	4,797.04	\$ 1,925.8	32							\$	56,722.8
2020 Funding			-\$	50.00											-\$ 8,000.0	0 #######	ŧ			-	\$	1,000.00	-\$	27,050.0
Year 6 Graduation																					\$	1,000.00	-\$	1,000.0
2020 Chaplain															-\$ 8,000.0	00							-\$	8,000.0
Jeanne Warner Sportmanship Awa	rd		-\$	50.00																			-\$	50.0
Artist in Residence																#######	ŧ						-\$	8,500.0
Books & Equipment																#######	ŧ						-\$	9,500.0

SPPS P&C Uniform Shop 2020 - Financial Statement - as at 30 Dec 2020

 1-Jan-20
 31-Dec-20

 Bal as at 1 Jan 2020
 \$ 8,032.04

 Monthly Closing Balance
 \$ 18,183.04 \$ 21,254.45 \$ 22,670.45 \$ 22,871.45 \$23,736.91 \$24,446.23 \$26,318.23 \$27,484.86

Sum of Amount	Col	umn Labels																	
Row Labels	Jar	nuary	February	1	M	arch	Apr	il	May	June		July	August	September	October	November	December	Gr	and Total
Revenue	\$	10,151.00	\$	5,254.00	\$	1,416.00	\$	201.00	\$ 3,311.00	\$ 1,99	99.00	\$ 1,872.00	\$ 3,093.01	\$ 2,484.00	\$ 662.00	\$ 1,841.00	\$ 2,317.00	\$	34,601.01
Internet Sales	\$	4,770.00	\$	1,709.00	\$	321.00	\$	201.00	\$ 3,311.00	\$ 1,99	99.00	\$ 1,872.00	\$ 3,093.00	\$ 2,484.00	\$ 662.00	\$ 1,841.00	\$ 2,261.00	\$	24,524.00
Cash Sales	\$	5,381.00	\$	3,545.00	\$	1,095.00												\$	10,021.00
Bank Charges													\$ 0.01					\$	0.01
POS Sales																	\$ 56.00	\$	56.00
Expenditure			-\$	2,182.59					-\$ 2,445.54	-\$ 1,28	39.68		-\$ 1,926.38	-\$ 1,532.90		-\$ 3,845.11	-\$ 16,198.86	-\$	29,421.06
Internet Sales			-\$	2,182.59												-\$ 25.00		-\$	2,207.59
Stock									-\$ 2,445.54	-\$ 77	79.68		-\$ 1,926.37	-\$ 1,532.90		-\$ 3,820.11	-\$ 1,168.86	-\$	11,673.46
Insurance										-\$ 51	LO.00							-\$	510.00
Bank Charges													-\$ 0.01				-\$ 30.00	-\$	30.01
Transfer to P&C A/C																	-\$ 15,000.00	-\$	15,000.00
Grand Total	\$	10,151.00	\$	3,071.41	\$	1,416.00	\$	201.00	\$ 865.46	\$ 70)9.32	\$ 1,872.00	\$ 1,166.63	\$ 951.10	\$ 662.00	-\$ 2,004.11	-\$ 13,881.86	\$	5,179.95

Row Labels	Description	Sum	of Amount
Revenue		\$	10,334.01
Internet Sales		\$	10,278.00
Bank Charges		\$	0.01
POS Sales		\$	56.00
Expenditure		-\$	21,576.88
Internet Sales		-\$	25.00
Stock		-\$	6,521.87
Bank Charges		-\$	30.01
Transfer to P&C A/C	2	-\$	15,000.00
Grand Total		-\$	11,242.87

-\$ 11,242.87 **-\$ 9,826.87**

SPPS P&C 2021 IDEAS REGISTER



No.	Description	Meeting Raised
1	Stationary Recycle – donation/recycling of unused/barely used stationary – potentially have box at uniform shop or set up buy/sell/swap for the school on Facebook	GM1
2	Website Update - content and/or design	GM1
3	WACSSCO Training for P&C Members	GM1
4	Installation of new flag pole for Australian Aboriginal Flag - consult local community	GM1
5	Marketing ourselves better - separate subcommittee	GM1
6	School reports - issue on Connect as well as hard copy	GM1
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		1
20		1

FUND RAISING IDEAS 2021

(IN NO PARTICULAR ORDER)

- SPECIAL LUNCH DAYS
 - HOT CHOCOLATE
 - o SOUP
 - ICY POLE (ALREADY EXISTS)
 - POPCORN
- OUTDOOR MOVIE NIGHT
 - SELL PICNICS
 - FULL PICNIC
 - HALF PICNIC
 - JUST DRINKS
 - JUST NIBBLES
- DISCOS
- VALENTINES
- HALLOWEEN
- CHRISTMAS
- SUMMER
- EASTER
- CHESS COMP OR BOARD GAME OR CONSOLE GAME FOR STUDENTS
 - FAMILIES/STUDENTS ENCOURAGED TO WATCH
 - FOOD AVAILABLE FROM THE CANTEEN (SET UP COMP UNDER TENTS NEAR CANTEEN OR IN THE HALL
 - **(**ENTRY FEE FOR PLAYERS AND PROFIT FROM CANTEEN SALES)
- FREE DRESS DAYS (GOLD COIN DONATIONS)
 - o PJ DAY
 - CRAZY HAIR
 - BOOK WEEK
 - o FREE DRESS
- SEASONAL MARKETS (STALL FEES & SAUSAGE SIZZLE/DRINKS SALES)
 - HANDMADE PRODUCE
 - FRESH OR COOKED/BAKED PRODUCE
 - (INVITE LOCAL ARTSIANS)
- FAMILY FUN DAYS
 - DUNK A TEACHER
 - SPLAT THE RAT
 - 3 LEGGED RACES
 - BEANBAG RACES
 - CHILLI EATING COMP FOR THE BRAVE
 - BEST PORK PIE COMPETITION OR BEST JAM OR BIGGEST VEGETABLE (ENCOURAGE HOME GROWN PRODUCE) PLANT THE DATES EARLY IN THE YEAR SO PEOPLE CAN GET ORGANISED THESE ARE GREAT TO INCLUDE GRANDPARENTS TOO. (ADORABLE)
 - ALL DIFFERENT ACTIVITIES THE KIDS CAN TAKE PART IN.... CHEAP OUTLAY...SALES OF DRINKS AND SAUSAGE SIZZLE
 - COMPETITIONS BEST PAPER MACHE DESIGN (THEMED) (\$2 ENTRY FEE) PRIZE TO BE WON
 - BEST DRESSED TO SUIT THEME OF FAMILY FUN DAY.

- EASTER TIME- BEST DECORATED BOILED EGG-ENCOURAGES FAMILY CRAFTS AT HOME, PAERNTS CAN HELP GOLD COIN DONATION, TEACHER VOTES THE BEST ENTRY IN CLASS FOR PRIZE AND PRINCIPLE VOTES THE BEST FROM ALL THE TOP CLASS ENTRIES FOR OVER ALL PRIZE
- BOOK WEEK
 - PARADE????
 - ENCOURAGE OLDER STUDENTS TO GET CREATIVE AT HOME DESIGNING A SHORT STORY FOR THE YOUNGER CHILDREN...WINNER GETS TO READ IT TO THE KINDY/PP CLASS? (GOLD COIN DONATION TO ENTER)
- PUT OM DISPLAY FOR STUDENTS TO VOTE THEIR FAV? OR TEACHERS VOTE?
- FUN RUN KIDS TO GET SPONSORED AND/OR SELL REFRESHMENTS ON THE DAY
- DADS CAMP OUT
- SOUTH PERTH PRIMARY HAS TALLENT
 - TEACHER PANNEL JUDGING
 - SELL THE PICNIC PRE ORDERED, EVERY ONE BRINGS RUGS, BLANKETS CHAIRS AND CHILDREN GET TO SHOWCASE THEIR TALLENTS. (CUTE) TEACHERS CAN JOIN IN TOO IF TALLENTED EVEN PARENTS FAMILY MEMBERS.
- CHRISTMAS TIME- HUGE FAMILY FUN DAY, GREAT JOB SO FAR BUT A LOT MORE POTENTIAL, I'M THINKING COMPETITIONS FOR BEST MINCE PIES OR XMAS CAKE/PUDDING ETC.
- POPPY SALES, ANZAC DAY/REMEMBERANCE SUNDAY. IM HAPPY TO DONATE TIME TO MAKE POPPYS FOR SALE.... ALL PROFITS BACK TO THE SCHOOL OR DONATED TOWARDS MEMORIAL ORGANISATIONS. I COULD COME IN TO THE CLASSES AND DO POPPY MAKING TO SUIT AGE GROUPS THEN WE COULD SEND HOME THEIR CRAFTS AND ENCOURAGE PARENTS TO PURCHASE FOR A DONATION IF THEY WISH. CUTE ACTIVITY FOR THE CLASSROOMS TO DO AND GREAT INCENTIVE TO GET A DONATION IN RETURN. COULD EVEN PLANT POPPY SEEDS INTO EGG CARTONS THEY GET TO TAKE HOME

A VOLENTEER PARENT TO TAKE GOOD PICTURES AT SPORTS DAYS THAT COULD GO ONTO THE SCHOOL WEBSITE WATERMARKED AND SOLD ON TO PARENTS FOR \$5 EACH PIC EMAILED OUT SO NO COST IN PRINTING JUST SOMEONE TO EMAIL THE PIC ONCE PURCHASED. GREAT FOR THE PARENTS WHO CAN'T MAKE IT. SAME FOR ASSEMBLIES. COULD POST PICS ONLINE LEAVE FOR 1 MONTH THEN REPLACE WITH NEW MONTHS PICS, SPECIAL EVENTS GET UPLOADED AS AND WHEN. I KNOW ID BUY THEM IF THEY WAS TAKEN ON A QUALITY CAMERA TO SEND BACK TO THE UK.

LOOKING TOWARDS NEXT YEAR I THINK A CALENDAR TO SELL WITH ALL THE SCHOOL/SOCIAL EVENTS INCLUDED WHICH GET PRE ORDERED AT THE END OF 2021 SO THEY ARE READY TO HAND OUT DAY 1 OF 2022. COULD INCLUDE PICTURES FROM THIS YEARS EVENTS OR HAVE STUDENTS DESIGN A COVER FOR EVERY MONTH, MORE ENCOURAGING TO PURCHASE IF THEY ARE HOPEFUL THEIR STUDENT WILL HAVE THEIR PIC SELECTED?DONT DISCLOSE THE FINAL DRAFT TILL THE LAST ASSEMBERLY. "WINNERS OF THE CALENDAR" TAKE ORDERS AT THE END OF TERM 3.OR SEND NOTES HOME THEN READY TO PURCHASE IN THE FIRST FEW WEEKS OF TERM 4. YR 1-6 2 MONTHS PER YEAR GROUP SO EVERY CLASS GETS A MONTH TO DESIGN FOR ONLY 1 WINNER FROM EACH CLASS OR COULD DO 4 WINNERS AND GIVE THEM A QUARTER PAGE EACH.